Clearing the Cache on Chrome (Windows/Microsoft)

When you login to any website your browser stores a small packet of information called a "cookie" which authorises your login. These cookies should automatically expire. However, sometimes they don't which causes confusion for your browser as it then doesn't know which one to use. Clearing the 'Cache' removes these expired cookies enabling you to login again.

- First, ensure that you are logged out of the BernardMageeBridge.com website
- Next, open the Chrome web browser
- The Google Chrome browser is the one with an icon that looks like this:



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• Now click on the three dots on the top right hand corner

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• In the drop-down menu click on "Delete browsing data..."



• This will **open** a **pop-up list** (see below). **Tick** the **first four boxes** as shown (this may already be done for you) and **click** "**Delete data**"

		Basic	Advanced			
Time	e range	All time	•			
 	Browsi 9,900 i	ing history items				
~	Downl 334 ite	oad history ems				
~		es and other site data 32 sites				
~	Cached images and files 324 MB					
	Passwords and other sign-in data 7 passwords (for bmbholidays.com, slack.com and 5 more)					
	Autofil	ll form data				

- Once this has been done close / quit the browser. Then re-open the browser, go to the BernardMageeBridge.com website and login
- Remember to **enable cookies** by clicking the '**Accept'** button at the bottom of the screen to **enable full functionality of all the features on the BMB website.**